



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** BUS DRIVER (PER DIEM)  
**SALARY:** \$16.00 - \$20.00 hourly  
**LOCATION:** Monroe County Department of Parks

### **JOB SUMMARY:**

This position is responsible for the safe and efficient operation and routine daily maintenance check of a bus used in the transport of parks patrons on an assigned route. Employees of this class work on a per diem basis with the Parks Department, transporting parks patrons between facilities or during events. The employee operates a full-size bus, and/or transports passengers with or without disabilities. Employees may be required to physically assist passengers to and from the bus or to operate a hydraulic lift for this purpose. Employees are responsible for the safety and conduct of passengers while in transport. The employee reports directly to, and works under the general supervision of an administrator. Typical work activities: drives a bus on an assigned route or on special events on a per diem basis; performs a pre-trip inspection of the vehicle prior to departure and post-trip inspection after every route; reports all defects, mechanical and other, of the bus/vehicle to the supervisor; instructs or informs passengers about safety practices and procedures when embarking and disembarking bus, while in transit, and throughout the year; maintains safe and orderly conduct on the bus; assists passengers in boarding and exiting a bus by providing physical assistance or operating a hydraulic lift; cleans and fuels assigned vehicles daily. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Possession of a valid New York State CDL B with passenger endorsement driver's license appropriate to the vehicle(s) operated.

### **SPECIAL REQUIREMENTS:**

Must meet all State and Federal pre-employment requirements of the position prior to employment including the appropriate driver's license for the vehicle being operated. It is the jurisdiction's responsibility for insuring the employees possess valid licenses appropriate to the type of vehicle(s) being operated.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

<b>Send Civil Service Application to:</b>	Monroe County Parks Department 171 Reservoir Avenue Rochester, NY 14620 Attention: Leah Jahna
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**Posting Deadline:** Continuous Recruitment